## **Rise Fund Enrollment Guide**

Step 1: From the Notifications Center, tap the current year's Benefits Enrollment. Review the instructions and tap "Start Enrollment." Review your information. Tap "Edit" to change anything or "Next" to continue.



Step 2: If you wish to donate, simply check the box for "Employee Rise Fund." Then, enter the pre-tax dollar amount you wish to donate per **pay-period**. When finished, tap "Enroll."



Step 3: Review your enrollment and tap "Finalize." Then, tap "Sign and Submit" in the pop-up window. To view your current benefits at anytime, navigate to Benefits > Current Benefits.

2022 Benefit Evrolment 99-45 Review and Finalize - Review	V FINALIZE	Enrollment Submission × Please review your enrollment. When complete, press sign and submit. This will complete enrollment. CANCEL SIGN AND SUBMIT
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